

A One Day Course

Facilitated by: **James Button BA.**, Solicitor, MCI Arb,
MIO L.- Principal



Confident that the licence fees that you set and levy are lawful, and that you can resist any challenge?

This course enables consideration of:

- * your licence fees
- * the legality of those fees
- * the political dimension to fee setting
- * the consequences of getting the fees wrong

Key personnel who would benefit from this course:

- * Chair (and other members) of the Licensing Committee
- * Portfolio Holder for Licensing
- * Portfolio Holder for Finance
- * Licensing Officer
- * Head of Service for the Relevant Department
- * Finance Officer
- * Legal adviser,
- * DSO

Course Outline

Session 1 – Licensing Fees – The Legal Position

- * What fees can be charged?
- * How do you determine the fees?
- * What can and cannot be taken into account?
- * Impact of the EU Services Directive

Session 3 – Worked Example of Fee Setting

- * How one authority set its fees
- * How long it took
- * How they have used the process since

Session 2 – Practical Exercises

- * How will you set fees?
- * How will you find the correct information?
- * How will you justify them?

Session 4 – Questions and Answers

- * How can you enforce fees?
- * What else do you need to know?

"Jim Button tackles the difficult subject of setting licensing fees and presents the information in a readily understandable format for both experienced professionals and beginners alike. The course represents excellent value for money and avoids the Council making what could be costly errors"
Nigel J Marston, Licensing Manager, South Somerset District Council.



Booking Form.

Please bookplaces.

Names and job titles.....

Authority.....

Address,.....

PostcodeTelephone Number

Emails:

Purchase order number.....

Please tick the Course:

Monday 16th January 2012. **Licensing Fees, Setting, Justifying, Levying.** - Full Day, Agricultural Centre, Bakewell, Derbyshire, DE42HB.

Please tick the correct Cost:

- Full Day** £160.00 plus vat per delegate for subscribers to JB&Co
- Full Day** £210.00 plus vat per delegate for non-subscribers to JB&Co



Offer valid for 2nd and further bookings from the same authority per course.
Please note that 1st delegate from each authority will be charged the standard rates listed above.

Send this form to the address below or fax to James Button & Co on 01629735528.
An invoice will be raised on receipt of this form.



Certificate of Attendance will be available and the course carries 4 hours for full day and 2 hours for half day Solicitors Regulation Authority CPD time.
Cancellations: A refund of fees will be made only for cancellations received in writing at least 14 days before the event (less 25% cancellation fee to cover administrative costs). No refunds will be made for cancellations received within 14 days of the event and failure to attend after confirming a booking will be subject to the same terms. We regret that the transfer of the booking to another event cannot be made but a substitute delegate will be accepted at any time before the event.



t : 01629 735566 e : secretary@jamesbutton.co.uk
f : 01629 735528 w : www.jamesbutton.co.uk