

A One Day In-House Course

Facilitated by: **Jayne Foxley**, BA, Solicitor Dip. LG Consultant, or



James Button BA., Solicitor, MCI Arb, MIOl. - Principal,

This course is suitable for Councillors, Solicitors, Democratic Services Officers and Licensing Officers who sit on or attend Licensing Committees.

If you are new to these roles, this course is ideal for you.

However, even if you have been attending committee for some years, the course will provide an opportunity to update your knowledge and share ideas with colleagues.

The course can include Mock Hearings in the afternoon, if required. These are an ideal way of exploring the ideas addressed in the morning.

Course Outline

- Avoid any challenges in the High Court by fully ensuring you have got all relevant timescales correct
- Learn when to ask yourself whether or not there could be the appearance of bias on the part of Officers or Members
- Consider whether or not it is appropriate to make recommendations in reports to Licensing Committees
- Ask yourself how detailed reasons for decisions need to be
- Consider the issue of giving reasons for decisions for including the granting licenses where there are objections
- Fully understand the implications of the Human Rights Act on licensing issues
- Appointments of Committee
- Political Balance
- Delegation Scheme
- Committee Reports
- Adoption of Legislation
- Ensuring a Fair Hearing takes place
- Should cross examination be allowed?
- Objections
- Should the Applicants/Objectors attend?
- What is the Role of the Members/Officers?
- When should a Member not take part in considering an Application?
- What Evidence should be taken into account and how much weight should be attached to the evidence?