

Licensing Fees Setting, Justifying, Levying

A One Day Course

Facilitated by: **James Button BA., Solicitor,**
CIOl.- Principal



**Confident that the licence fees that your Authority sets and levies are lawful, and that you can resist any challenge?
Do you understand Hemming judgements and their impact? Will Brexit make a difference?**

This course enables consideration of:

- **Your licence fees across all subject areas**
- **The legality of those fees**
- **The political dimension to fee setting**
- **The consequences of getting the fees wrong**



Key personnel who would benefit from this course:

- **Chair (and other members) of the Licensing Committees**
- **Portfolio Holder for Licensing**
- **Portfolio Holder for Finance**
- **Licensing Officer**
- **Head of Service for the Relevant Department**
- **Finance Officer**
- **Legal adviser**
- **DSO**

Session 1 – Licensing Fees – The Legal Position

- * **What fees can be charged?**
- * **How do you determine the fees?**
- * **What can and cannot be taken into account?**

Session 2 – Legal Position contd.

- * **Impact of the EU Services Directive**
- * **Hemming in all its guises- what do they mean?**

Session 3 – Practical Exercises

- * **How will you set fees?**
- * **How will you find the correct information?**
- * **How will you justify them?**

Session 4 – Worked Example of Fee Setting

- * **How one authority set its fees**
- * **How long it took**
- * **How they have used the process since**

"Jim Button tackles the difficult subject of setting licensing fees and presents the information in a readily understandable format for both experienced professionals and beginners alike. The course represents excellent value for money and avoids the Council making what could be costly errors"
Nigel J Marston, Licensing Manager, South Somerset District Council.